**HISTOLAB Fellowship Programme 2023-2024**

**APPLICATION FORM**

**How to Apply**

**Complete Application Form, print it, sign it, scan it with your signature and submit it along with other documents, in acccordance with the Requirements Described in the Call for Applications:**

1. **Basic information about the Applicant (also referred to as the grantee)**

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| 1. NAME, First Name | |
| 1. Date of birth(DD/MM/YYYY) | 1. Gender   O Male O Female O Diverse/Other |
| 1. Nationality | 1. Your Address of Primary Residence |
| 1. Your email address | 1. Phone number (optional) |
| 1. Are you a native speaker of English?   O Yes O No  8.1 If not, how do you intend to prove your proficiency in English, equivalent to the level B2 according to the Common European Framework of reference for languages? (Please provide the respective proof along with the application)  O EF Set test, Number of points achieved: \_\_\_\_\_\_\_.  O IELTS, Number of points achieved: \_\_\_\_\_\_.  O TOEIC (R&L), Number of points achieved: \_\_\_\_\_\_\_\_.  O Cambridge English Scale, Number of points achieved: \_\_\_\_\_\_.  O TOEFL iBT, Number of points achieved: \_\_\_\_\_\_\_.  O Global Scale of English (Pearson), Number of points achieved: \_\_\_\_\_.  O University programme completed in English (proven via graduation documents, such as a diploma supplement),  O Academic publications in English authored by the applicants (full texts to be provided as pdf documents) | |

1. **Professional and educational background of the applicant**

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| 1. Are you currently enrolled in a doctoral programme or are you a history educator who will take a “research sabbatical” during the implementation period   O I am enrolled in a doctoral programme  O I am a history educator whose request to take a research sabbatical during the implementation period of the HISTOLAB Fellowship is already approved by my employer  (In any case, please provide proof together with this application form) | | 9.1 If you are a doctoral student, what is the name of the doctoral programme you pursue? | |
| 9.2. At which institution do you pursue your research project? | | 9.3 Who is/are the supervisor/s of your research project? | |
| 9.4 When did you enrol in your doctoral programme or if you are not a doctoral student, start your research project? (MM/YYYY) | | 9.5 In which year do you envisage to complete your research project? | |
| * 1. Specify the academic training that you have received preceding your current research, starting from the highest academic degree achieved.   Please list mobility semesters to other universities below the respective degree that you have pursued at that time at your home university | | | |
| Degree obtained | University, Country | Subject(s) graduated in | Graduation mark  And marking system |
| *Master of Science*  *Mobility Semester*  *(Example)* | *University of Strasbourg, France*  *University of Heidelberg, Germany*  *(Example)* | *Chemistry*  *(Example)* | *17.5 (0-20, worst-best)*  *(Example)* |
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| 1. List relevant publications (academic and others) that demonstrate your expertise in the field of history education. Please provide functional links, where publications are publicly accessible | | | |
| 1. List relevant work experience that demonstrates your expertise in the field of history education. | | | |

1. **Your Research Project**

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| 1. What is the title of your research project? |
| 13. Describe shortly the stage of your project |
| 13.1 What activities related to the project have been completed so far (including chapters drafted, publications, research visits, or participation in conferences). Please note that activities specified here are not eligible to be covered by the HISTOLAB Fellowship grant. |
| 13.2 Please summarise, what makes your research project original and relevant |
| 1. Please specify the title, the concept and content that you propose for the writing of the article (7,000-12,000 words) that you are required to submit in the context of the HISTOLAB Fellowship, specifying also theoretical or methodological considerations regarding the research undertaken in the context of writing the said article. Also indicate here any planned related activities as detailed as possible that you will undertake to conduct the research and to write the article, such as research visits or similar. Please also describe how your proposed article connects to the overall research project that you are currently engaged in. |
| 15. How does your proposed article promote the values and standards of the Council of Europe, more generally, and in regard to history education specifically? |

**D.Potential Contribution of the HISTOLAB Fellowship to your project**

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| 17. Are you interested in a research visit to the Leibniz Institute of Educational Media I Georg-Eckert-Institute (GEI)  *Please notice: This information is not relevant for the selection process but facilitates the organisation of the fellowship in case you are selected.*  O Yes  O No  17.1 If yes, when would you like to conduct your research visit?  From (DD/MM/YYYY) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to (DD/MM/YYYY)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  O I am flexible with the dates of my research visit, but it should not last less than \_\_\_\_\_\_\_\_\_ week(s) and not more than \_\_\_\_\_\_ week(s)  O I am flexible with the dates and duration of my research visit  17.2 Why would you like to stay at the GEI and how would it benefit your project? |

**E. Are you ready to attend the European Innovation Days in History Education in Strasbourg that will take place between January and March 2024, exact dates are yet to be confirmed** (travel and accommodation covered separately from the grant by the HISTOLAB project team)

**O Yes O No**

**F. Bank details of the applicant**

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| *<Account holder>* |
| *<Full bank account number (RIB)>* |
| *<IBAN Code>* |
| *<SWIFT Code>* |
| *<Bank name>* |
| *<Bank address>* |

**G. Co-funding**

Indicate below how and to what extent the applicant intends to contribute to the project by way of its own resources. Co-financing may take the form of financial or human resources, in-kind contributions or income generated by the action or project.[[1]](#footnote-1)

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**H. Indicate below grants obtained from States, international institutions or other sources during the last 2 (two) years (if any).**

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**I. Declaration**

By signing this form, I, the undersigned applicant, hereby certify on my honour that the information contained in this application is correct and that the applicant has not received or applied for any other Council of Europe funding or funding from other sources to carry out the action or project which is the subject of this grant application or for its operational expenditure.

I also certify on my honour that the applicant or, in the case of legal persons, their owner(s) or executive officer(s), is not in one of the situations which would exclude it from taking part in a Council of Europe grant award procedure, and accordingly declare that the applicant or, in the case of legal persons, their owner(s) or executive officer(s):

a. has not been sentenced by final judgment on one or more of the following charges: participation in a criminal organisation, corruption, fraud, money laundering, terrorist financing, terrorist offences or offences linked to terrorist activities, child labour or trafficking in human beings;

b. is not in a situation of bankruptcy, liquidation, termination of activity, insolvency or arrangement with creditors or any like situation arising from a procedure of the same kind, or is not subject to a procedure of the same kind;

c. has not received a judgment with res judicata force, finding an offence that affects its professional integrity or constitutes a serious professional misconduct;

d. does comply with its obligations as regards payment of social security contributions, taxes and dues, according to the statutory provisions of the country where it is established;

e. are not an entity created to circumvent tax, social or other legal obligations (empty shell company), and have not ever created or are not in the process of creation of such an entity;

f. have not been involved in mismanagement of the Council of Europe funds or public funds;

g. is not and neither likely to be in a situation of conflict of interests;

h. is not included in the lists of persons or entities subject to restrictive measures applied by the European Union (available at [www.sanctionsmap.eu](http://www.sanctionsmap.eu)).

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**Date and Place of the Signature**

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**First Name and Name of the Applicant**

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**Signature of the Applicant**

1. Rule 1374 of 16 December 2015 on the grant award procedures of the Council of Europe requires the grantees to contribute to the action or project financed by a grant from the Council of Europe. The grantees should indicate how they will contribute to the action or project and if this will be by financial means, such as by covering certain costs or by in kind contributions such as by the use of their own office equipment, using their own subscriptions for databases and libraries etc. This information should also be included in the estimated budget. [↑](#footnote-ref-1)